

## Custom Screen Setup

You have the option to customize what you and your users see on a screen browser. This makes it handy to see all of your pertinent fields at a glance saving you time and making you more efficient. Custom screens can be setup across the board for all users, for a specific group of users or for individual users.

Click Setup on your menu then select Screen Setup.

You will see a listing of the different screens in IFTA Manager. Select the screen that you want to customize and click OK.

You can set up a browser for a specific user or for a specific group of users. Or leave the fields blank and do a custom screen setup for anyone using the IFTA Manager program. That is what we will do here. So we will click OK to continue.

Screen setup uses the standard button keys you see across all TMS Digital programs. F2 to edit, F3 to delete, F4 to add, along with a Restore button, if you want to restore to the default system settings.

To add a new field simply click F4. The order will default to the next available column.

In the field box press F1 for a list of valid column choices. Select the column you want to add by highlighting it and pressing OK. The size will appear by default, although they are often larger than necessary. You can change the size now and if necessary come back and tweak it. The Header can be changed if desired. Click OK to save and repeat for any additional fields you want to add. When done X out of this window.

Check your browser screen for results, and admire your handy work!